

Canoochee EMC Foundation, Inc.  
P.O. Box 96, Reidsville, GA 30453



## **MISSION STATEMENT**

The mission of Canoochee EMC Foundation, Inc. is the accumulation and disbursement of funds for charitable purposes in Long, Evans, Toombs, Tattnall, Liberty, Chatham, Bryan, Emanuel, and Bulloch Counties.

This shall be accomplished by disbursement of funds to individuals and organizations for food, shelter, clothing, health needs, catastrophic intervention, emergency services equipment, community projects, education, and other purposes that may be approved by the Board of Directors.

Disbursements annually to individuals are limited to \$1,500 and \$5,000 to any family unit, group, organization, charity or like organization. These limits may be increased by a two-thirds vote of the entire Board of Directors.

This statement may be modified from time to time by a two-thirds vote of the entire Board of Directors.



CONTRIBUTION GUIDELINES FOR  
**CANOOCHEE EMC FOUNDATION, INC.**

1. The objective of Canoochee EMC Foundation, Inc. (the Foundation) is to provide assistance to Canoochee EMC members, organizations and projects whose primary purpose is an improvement in the quality of life for residents in our service territory.
2. Our goals are to address the needs of our service area, to designate available dollars where we can optimize our impact and to provide cost effective assistance to worthwhile individuals, organizations, and projects with local significance.
3. Board of Directors Guidelines:
  - a. Contributions are generally made in the following categories:
    - i. Health & Human Services
    - ii. Emergency Services Equipment
    - iii. Community Projects
    - iv. Education
    - v. Catastrophic Intervention
  - b. All requests to the Foundation must be made in writing and may merit a formal presentation. Incomplete applications will automatically be denied assistance.
  - c. Grants are primarily intended for capital programs and special needs and not for on-going operational expenses.
4. Exclusions:
  - a. Grants are not made to members for payment of utility bills.
  - b. Grants are not made to organizations that discriminate based on race, color, religion, gender, disability or national origin.
  - c. The Foundation cannot make grants to lobbying groups or political causes.
  - d. The Foundation cannot make grants to its Board of Directors either directly or indirectly (see Article VII of Bylaws).
5. Administration of Corporate Contributions:
  - a. Dollars are distributed to tax exempt organizations as defined under Section 501(c) of the Internal Revenue Code and are within the area served by Canoochee EMC.
  - b. Distributions on all amounts require the Board of Directors approval and shall be limited to a maximum of \$1,500 for individuals and \$5,000 to any family unit, group, organization, charity or like organization. The Board of Directors can increase this limit by a two-thirds vote of the entire Board of Directors. In addition to a written proposal on the application provided by the Foundation, the request for an organizational donation must include the organization's fiscal year budget. No more than one request per year per member or organization will be permitted.
  - c. Contributions will be evaluated in the categories listed above.

**CANOOCHEE EMC FOUNDATION, INC.**

Post Office Box 96  
Reidsville, GA 30453



**APPLICATION FOR DONATION  
FOR ORGANIZATION/AGENCY**

1. Name of Organization: \_\_\_\_\_

2. Address: \_\_\_\_\_

Street of Post Office Box

\_\_\_\_\_

City or Town

State

Zip Code

3. Phone Number: \_\_\_\_\_

Work

Home

4. Contact Person: \_\_\_\_\_

5. Is organization requesting funding exempt from payment of income tax:  
Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, a copy of letter (Form 501[c]3) from Internal Revenue Service must be attached.

6. A copy of financial statement(s) for most previous year should be provided. If not available forms will be provided

a. Statement attached: \_\_\_\_\_

b. Forms requested: \_\_\_\_\_

7. Number of individual, families or groups served in Long, Evans, Toombs, Tattnall, Liberty, Chatham, Bryan, Emanuel, and Bulloch Counties in last year: \_\_\_\_\_

8. Does agency serve outside Long, Evans, Toombs, Tattnall, Liberty, Chatham, Bryan, Emanuel, or Bulloch:

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide information on number served and location.

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9. State Purpose of Organizations/Agency Request: (Include amount requested and specifics of how funds will be used.)

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10. List other sources of funding for use of request as described above:

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11. How are agencies programs measured for effectiveness?

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12. Please list three references.

Name	Phone		
Address	City	State	Zip Code
Name	Phone		
Address	City	State	Zip Code
Name	Phone		
Address	City	State	Zip Code

**The information contained in this statement is for the purpose of obtaining funding from the Canoochee EMC Foundation, Inc. on behalf of the undersigned. Each undersigned understands that the information provided herein is used in deciding to grant funding, and each undersigned represents and warrants that the information provided is true and complete and that the Canoochee EMC Foundation, Inc. may consider this statement as continuing to be true and correct until a written notice of change is provided. The Canoochee EMC Foundation, Inc. is authorized to make all inquiries they deem necessary to verify the accuracy of the statements made herein.**

\_\_\_\_\_  
NAME OF ORGANIZATION

\_\_\_\_\_  
SIGNATURE OF REPRESENTATIVE

\_\_\_\_\_  
DATE